



IMPORTANT REMINDER

Please review the Tax and Wage Report reporting schedule below to ensure you file your tax and wage report(s) on time.

UI Tax Wage Report Schedule			
Quarter #	Wages Paid During	Calendar Quarter Ends	Report Due By
1	January, February, March	March 31	April 30
2	April, May, June	June 30	July 31
3	July, August, September	September 30	October 31
4	October, November, December	December 31	January 31

IMPORTANT INFORMATION

The Department will no longer be mailing quarterly Unemployment Tax and Wage Reports (UC-018) forms

What does this mean for you?

- Reduced mailing cost
- Timely and accurate processing
- Less processing steps
- File/Pay/Report changes online

How you ask?

The Unemployment Insurance (UI) Program offers a variety of methods to employers for conducting business electronically. These options require no purchase of software, and many require very little IT intervention. Please read through the options below regarding how to file Quarterly Reports and pay taxes electronically.

The Tax and Wage System (TWS) can be used to:

- ☐ File a Quarterly Tax and Wage Report
- ☐ View / print copies of documents previously filed online
- ☐ Make a payment (ACH Debit)
- ☐ View your tax rate and available credits
- ☐ File a Report of Changes

Arizona UI Reporting for Employers (*AZURE) can be used to:

- ☐ Electronically transmit Tax and Wage Reports
 - ☐ Make a payment (ACH Credit)
- *AZURE is a bulk file upload system—requiring a “system to system” upload process using a Secure File Transfer Protocol (SFTP).

Visit our website at www.azuitax.gov and click on "Online Services for Employers."

Sign-up to **receive electronic filing reminders** and updates from the department at www.azuitax.gov!

If you do not have access to a computer or the internet, please contact the UI Tax Accounting Unit at uitaccounting@azdes.gov or (602)771-6601.